

Claydon Pre-school

**Index of Policies**

**0.0 Cpvod-19 (May 2020 update)**

**0.0 Covid-19 (July 2020 update)**

* 1. **Children’s rights and entitlements**
  2. **Safeguarding children, young people and vulnerable adults (Dec 2018 update)**
  3. **Looked after children (Oct 2018 update)**
  4. **Uncollected child (Jan 2018 update)**
  5. **Missing child**
  6. **Online safety (inc. mobile phones and cameras) (Sept 2015)**

**2.1 Employment**

**2.2 Student placements (Aug 2016)**

**3.1 Induction of employees and volunteers**

**3.2 First aid (April 2017)**

**4.1 The role of the key person and settling in (Aug 2016)**

**5.1 Staffing (Dec 2018 update)**

**6.1 Administering medicines (Aug 2016)**

**6.2 Managing children who are sick, infectious, or with allergies (Aug 2019 update)**

**6.2a Outdoor play**

**6.3 Recording and reporting of accidents and incidents (Aug 2019 update)**

**6.4 Nappy changing (Aug 2019 update)**

**6.5 Food and drink**

**6.6 Food hygiene**

**6.7 Kitchen Opening & Closing Checks**

**6.8 Individual Health Plan (Aug 2014)**

**7.1 Promoting positive behaviour (Nov 2018 update)**

**8.1 Health and safety general standards (Oct 2016)**

**8.2 Maintaining children’s safety and security on premises**

**8.3 Supervision of children on outings and visits (Aug 2016)**

**8.4 Risk assessment (Aug 2016)**

**8.4a Prioritised place risk assessment**

**8.5 Fire safety and emergency evacuation (Oct 2016)**

**8.6 Animals in the setting**

**8.7 No-smoking (Feb 2016)**

**8.8 Staff personal safety including home visits (Feb 2016)**

**8.9 Health & safety risk assessment**

**8.10 Fire safety risk assessment**

**9.1 Valuing diversity and promoting inclusion and equality (Aug 2016)**

**9.2 Supporting children with special educational needs (SEN) (Apr 2017)**

**9.3 Social wellbeing audit**

**9.4 Access audit (Aug 2014)**

**9.5 British values (Sept 2015)**

**10.1 Privacy notice (Apr 2018)**

**10.2 Admissions**

**10.3 Parental involvement (Apr 2018 update)**

**10.4 Children’s records (Apr 2018 update)**

**10.5 Provider records (Apr 2018 update)**

**10.6 Transfer of records to school (Apr 2018 update)**

**10.7 Confidentiality and client access to records (May 2019 update)**

**10.8 Information sharing (Apr 2018 update)**

**10.9 Working in partnership with other agencies (Apr 2018 update)**

**10.10 Making a complaint (Mar 2018 update)**

**10.11 Terms and conditions**

**10.12 Schedule of fees**